

Manila Mart is a family owned business that started in 1996. We serve the community as a Filipino/Asian grocery market that also serves some of the best authentic Filipino food in the area. We take much pride in every service we provide. We're looking for highly motivated, customer service oriented individuals to join our team and mission!

#### Kitchen Aid - Food Server

- No experience required
- Must pass menu exam before starting first day of OJT.

#### Expectations

- Have great communication skills and maintain a positive attitude
- Provide excellent customer service skills
- Demonstrate ability to follow verbal instructions and ideas
- Willing to learn Filipino menu items and important terms within 2 weeks
- Willing to learn specially drink recipes and procedures
- Have the ability to work as a team
- Requires repeated use and coordination of your arms, hands, wrists, fingers, and feet
- Must be able to stand for long periods of time
- Must be able to work in a fast pace environment
- Must be able to work independently and learn to multitask
- Must be willing to work for the company for at least 1 year from hire date

#### Job Duties

- Properly label and store food away in the fridge & freezer
- Properly package food for sale
- Assist customers as they order their food
- Answer phone calls
- Keep eating area clean and fully stocked with condiments and utensils
- General cleaning of food area, kitchen, bathrooms, and storage room areas
- Maintain proper hot holding food temperatures for all displayed food items
- Maintain proper food labels of all display items

Salary: \$11 - \$15/hour

Part Time & Full Time hours available

#### Benefits:

Paid Time Off (Full-Time Only)

\*Life Insurance Benefits (In the planning stages)

1 free meal per 8hr shift + Free Water

10% Employee Discount on Hot Food & Groceries (excludes consignment products gwenies, casa Victoria, etc)

5% off Catering Orders & Consignment Products (Empanadas, Gwenies, Casa victoria, etc)

(1) Free Manila Mart T-Shirt

Thanksgiving Day, New Year Eve, & Christmas Eve are major holidays for our company. All employees are expected to work these holidays, unless given proper and timely notice to management for excused absence.

If Interest in position, please send cover letter and resume to [manilamartbeltsville@gmail.com](mailto:manilamartbeltsville@gmail.com) with a fully completed application form. Full Application form can be found on our website [www.manilamartbeltsville.com](http://www.manilamartbeltsville.com)